Stonebridge Ranch Amenities Committee Meeting Minutes

**VISION STATEMENT**

**To be the premier, large scale, master planned community of choice in North Texas.**

# Detail

|  |  |
| --- | --- |
| Date February 12, 2025 | Time: 3:30 pm |
| Location: SRCA Community Room/Zoom | Prepared by: Deanna Herges |

# Attendees

|  |  |
| --- | --- |
| X | Lisa Porter – Committee Chair |
| X | Bill Arnold – SRCA Board appointed Amenities Liaison |
| X | Jim Terilli – Committee Member |
| X | David Morgan – Committee Member |
| X | Tom Fredricks – Committee Member |
| X | Deanna Herges – Committee Secretary |
| X | Harlow Hagee – Committee Member |
|  | David Vartian – Committee Alternate Member |
| X | Eric Ortega – SRCA Maintenance Management (GrandManors) |
| X | Connie Baxter – SRCA GrandManors Lifestyle Director |
|  | Chris (?) – General Manager with GrandManors |
|  | Jim Burkle – SRCA Board Member |
|  | **Guests** |
|  | Michael Warner – SB HOA Treasurer |
|  | Matthew Roebuck – SRCA Landscape & Ground Management (GrandManors) |
|  | Scott Finley – SRCA Communications Director (GrandManors) |

# Minutes

| **Agenda** | **Notes** | **Action Item** | **Owner** |
| --- | --- | --- | --- |
| Call to order | 3:32 Quorum in attendance |  | Deanna |
| Approve minutes | Deanna to forward meeting notes to Scott per approval (Approved: David, Jim) | Send to Scott | Deanna |
| Admin (New Amenities People Needed) | * Lisa is in contact with Jane as a potential addition to the team |  |  |
| Pool (Beach Club) | * More lifeguards will be required than before due to additional pools * Able to rent a pavilion or the event hall which seats 250 in stadium seating |  | Bill |
| Lakes | * Wellington 5,6,7 is slotted for Q1’25 funding * Quail Creek remains on hold per the lawyer (bankrupt Carnal Strategies). * Quail Creek – request the board to allow maintenance to cut down the trees growing the unintended island to minimize water flow issues. (board asked to not touch the lake) * No money is in the ’25 budget for dredging. The Amenities Committee will request funding to do silt tests for 2 lakes to gain estimates to do the dredging in ’26. Dredge List has been adjusted to:   + Priest Meadow   + Wellington 2   + Fountain View | Request funding  (April mtg)  HOLD  Do nothing  Request funds for Silt testing  (April mtg) | Bill  Bill  Bill  Bill |
| Racquet Program | * Racquet program presentation was shared with the board president. While there is interest, the pool is consuming all attention at this time. Bill will determine the best time to present this to the board * Bill will let Deanna, Lisa and Tom know when / if he’d like to discuss the proposal prior to the board presentation * Bill recommended (with concurrence of the other committee members) to look at the pavilion space around the Coronado park area to expand pickleball. – Deanna to speak to Lisa and Tom | Hold  Talk to Lisa & Tom | Bill  Deanna |
| Pool (Aquatic Center) | A proposal to replace plaster, redo tile and coping stone was agreed to within the Amenities Committee. It’s requested this be presented to the board (Jim, Tom) | Present to Board | Bill |
| Follow-ups | -Still need a Budget Overview of the Amenities area – Eric shared an option for visibility. The secretary will test the approach | ???? | Deanna |
| Racquets (PB LED) | * Pickleball court change over to LED light is COMPLETE | Complete | Eric |
| Sharepoint | Requesting all documents accessed before 2023 be archived. Assistance is needed – Connie to research | ???? | Deanna |
| Racquets (Tennis) | Due to the high focus and dollars required for the pool the board has requested this be put on hold for how.  Tennis courts maintenance: (tennis fencing and screens);   * Windscreens need 100% replaced * Fencing replacement: 80% it is rusting and a bigger issue than previously known * 20% fencing needs to be painted black as green is no longer available * Pole structures are also being to rust | Hold | Eric |
| Regent Flag | * This effort is currently on hold due to the family having some health issues   Regent Flag Pole request – APPROVED however a contract must be signed by the key community  leaders – Connie to complete but needs assistance drafting the agreement | Hold | Connie |
| Lake  (Wellington 7) | Waiting on board approval to fix the issues  -Lake has been leaking for 15 years  -Pond is low  -Homeowners are complaining  -Work was done in 2008 but it didn’t fix the problem  -There is a well that feed into Wellington 5, flows to 4, then 7 (which has a pump), the 6 and back into 4. – The cost is a bit pricy but it is much needed | Q1’25 | Eric |
| Lake  (Quail Creek) | Quail Creek is in litigation with some external developers (that have gone bankrupt). It has been quite a long time and the Amenities committee is recommending the Board make a decision to move forward to fix the issues.  -There are algae mats growing all around the pond, and the island is growing every day with the willow trees now over 20 feet tall.  -It’s worth noting that this lake stays full, most likely due to an underground spring | Need lawyer input | Bill |
| Parks Gazebos | Several Gazebos need to be sanded & repainted (4-5) Prioritization:   1. Mayberry 2. Regent Park 3. Miller Pond   Liberty & LaCima are OK | Q1’2025 | Eric |
| **Adjourn** | **Motion passed** to adjourn 4:40p (Jim, Lisa) |  |  |
| Next meeting | Mar 12,2025 |  |  |

# Amenity project list

Since 2023

|  |  |  |
| --- | --- | --- |
| **Project** | **Description** | **Status** |
|  |  |  |
| Admin (Amenity controlled access) | This initiative was cancelled per the board. The Amenities committee believes this capability is a requirement for a top tier community | Cancelled (2023) |
| Admin (Amenity controlled access) | Recommend Implementing a control access system (ActiveNet) at pickleball courts, tennis courts, beach club, and aquatic center. Focus will be the pools for initial phase. | Complete (2023) |
| Admin (HOA Rules and regulations) | Amenities reviewed and gave updates for the following document:   * Pickleball * Tennis * RCommon Areas * Pool Season * Lake usage   Amenities Committee | Complete (2024) |
| Admin (Leadership Changes) | We modified the Amenities Committee guidelines to allow for the secretary to also be a Committee Lead due to no Vice-Chair existing. | Complete (2024) |
| Admin (Sharepoint) | Sharepoint generic ID will not work due to security. The team decided we will continue as is. If anyone is having an issue they will contact the secretary to assist the effort. | Complete (2024) |
| Admin (Sharepoint) | Sharepoint generic ID will not work due to security. The team decided we will continue as is. If anyone is having an issue they will contact the secretary to assist the effort. | Complete (2024) |
| Adriatica Wall | Complete & moved to Landscaping. There are drainage issues with the wall. | Removed (2024) |
| Community garden | Install a community garden at a TBD location | Proposed (2023) |
| Disc golf course | Install a disc golf course at a TBD location | Proposed (2023) |
| Fountain (Adriatica) | The board rejected putting any effort or money into the Adriatica Fountain | Tabled (2024) |
| Fountain (LaCima) | Fountain repairs complete | Complete (2024) |
| Fountain (Parkview Estates) | Fountain repair complete  The fountain in Parkview estates had stopped. Research will be done to determine the cost/effort to use the spare pump vs. putting in a new one. | Complete (2024) |
| Fountain (Parkview Estates) | The fountain in Parkview estates has stopped. Research will be done to determine the cost/effort to use the spare pump vs. putting in a new one. | Complete (2024) |
| Fountain (Priest Meadow) | Priest Meadow aerator installation | Complete (2023) |
| Fountain (Priest Meadows) | Fountain repair complete  The fountain in Priest Meadows has stopped but is under warrantee so the installers will be contacted | Complete (2024) |
| Fountain (Priest Meadows) | The fountain in Priest Meadows has stopped but is under warrantee so the installers will be contacted | Complete (2024) |
| Lake  (Fountain View) | The repairs were slightly over budget but the lake is FIXED! | Complete (2024) |
| Lakes (Big LaCima & Wellington) Fish study | Conduct 2 studies to measure sport fish improvements resulting from the fish feeders at Wellington and Big La Cima | Complete (2023) |
| Lakes (Fish feeders) | Gain estimate to move fish feeders further off shore   * Additional options are expensive | Complete (2023) |
| Lakes (Fish feeders) | Remove fish feeders per vandalism until a better solution can be identified | Complete (2023) |
| Lakes (Fish feeders) | The floating fish feeder was declined due to cost. | Complete (2023) |
| Lakes (Fish Feeders) | The Amenities Committee proposed discontinuing the fish feeder program due to significant vandalism and minimal success.   * Remove the feeders from Wellington 1   A silt survey may be needed in the near future. David M will assess and make the recommendation in the future. | Complete (2024) |
| Lakes (La Cima) | Due to heavy rain and the new development around the lake, much sediment has rolled into the lake. Discussion is underway with the developer and the city to remediate. The previous lake survey will be utilized to assess the damage.  Lake La Cima will need to be dredged. It connect with upstream smaller lakes  On hold until construction & legal issues are resolved | Hold (2023) |
| Lakes (La Cima) Railing | LaCima rusted railing replacement is complete | Complete (2024) |
| Lakes (Lacima) Fish feeders | LaCima fish feeders removed | Complete (2023) |
| Lakes (LaCima) Fish feeders | The LaCima feeder was removed due to vandalism.   * Other feeders are in place but may be removed due to limited positive results. | Complete (2023) |
| Lakes (Little La Cima) | Request a lake assessment for a baseline per construction | Complete (2023) |
| Lakes (Miller Pond) | Millard Pond dredging has been completed. The bags of collected silt will be opened and tested in January. It will take several more months for the silt bags to dry than planned | Complete (2023) |
| Lakes (Quail Creek) | Pond dredging and refurbishment – Under litigation, therefore no changes should happen | Complete (2023) |
| Lakes (Wellington 5) | Efforts to secure the banks has been moved to the landscaping team | Complete (2023) |
| Lakes (Wellington 7) | The proposal to remediate the Wellington 7 lake was put on hold per the Board due to cost. | Hold (2024) |
| Lakes (Wellington 7) | Drained the pond to locate the root cause and fixed the leak  Overflow leak was then identified – fix TBD | Issues (2023) |
| Parks - Lights @ Regent Park | The lights installed by the residents have been removed; verified by Jim T & Eric | Complete (2024) |
| Parks (Basketball) | The basketball courts were spray washed and lines were repainted. The tables have been power washed. The BB backboards will be spray-washed. 3 pt line is still needed. | Complete (2024) |
| Parks (Coronado Splash Pad) | The Coronado Splash Pad is not working. Fixed by internal maintenance. | Complete (2024) |
| Parks (Nora Haney) | Remove unsafe and unrepairable bleachers  Reinstate soccer goals from Plainview | Complete (2023) |
| Parks (Nora Haney) | Develop a multi-amenity facility at Nora Haney; lack of restrooms is a large hurtle | Tabled (2023) |
| Parks (Plainview) | Removed soccer goals and reinstated them at Nora Haney. Several residents requested the goals be in Plainview but the asset was not intended for larger scale events and does not have appropriate parking to accommodate such activities, therefore no goals will be in Plainview | Complete (2023) |
| Parks (Playground surfaces (annual event)) | 5 parks need new mulch.  ‘sponge base’ bottom option has been eliminated due to heat | Removed (2023) |
| Parks (Putting green) | Replace the decomposed granite section at the Plaza with a miniature golf course. Install a putting course at a TBD location | Tabled (2022) |
| Parks (War Memorial) | The family of a 93 year old veteran has asked to put in a better memorial flag at the corner of Queen Ann & Victoria (in front of his house). The gentleman has been weeding and replacing flags for years. The community (Regents Park) will do a fund raiser to get multiple flags and has asked the HOA to manage the flags. Amenities motioned approval (Jim T, Lisa) Board approved. | Complete (2024) |
| Parks Gazebo (lights) | Request by residents to put up holiday lights on Gazebos has been denied for safety / liability reasons. Eric shared this response with the requestor | Complete (2024) |
| Parks Gazebos | Funding has been approved for Several Gazebos to be sanded & repainted (4-5) Prioritization:   1. Mayberry 2. Regent Park 3. Miller Pond 4. Liberty & LaCima are OK |  |
| Personal watercrafts | Develop guidelines for personal watercraft use on SB lakes and ponds. Meet with Social Club to review rowing club details | Complete (2023) |
| Playground Mulch | Request Board approval to fill – this is a safety issue.  Several parks were identified (via landscaping team) to have low mulch with is a safety issue. Concerned parks include Aquatic Center & Willow Brook (Lisa), Wyndsor Grove Pocket Park (Tom), Eagle Creek & Arbor Glen (Deanna)  There is a line on the playground that indicates the appropriate ‘safe’ level of mulch. Each park owner should look for this. | Complete (2024) |
| Pool (Beach Club furniture) | Whilst the Beach Club is closed, move appropriate furniture to the Aquatic Center | Complete (2024) |
| Pools (Fees) | The committee recommended that all free or reduced fees be removed and the fees should stay the same until the pool is updated | Complete (2024) |
| Pools (Guess Fees) | It was discussed to raise the guest fees to the pools. It was recommended that all free or reduced fees be removed and the fees should stay the same until the pool is updated. | Complete (2024) |
| Racquets  (New PB courts) | City restrictions may not allow us to add courts at Coronado due to closeness to the homes. Research is needed. This has been put on hold due to the significant Beach Pool Capital Project; no other Capital Projects will be entertained at this time. | Hold (2024) |
| Racquets (Camera) | The Camera installed is not as required due to change in rules of pickleballers can play on tennis courts (this gives teenagers something to do other than vandalize the courts) | Complete (2024) |
| Racquets (PB & Tennis) Hours | The Beach Club Tennis Courts has summer hours through 11 PM. The Pickleball Courts hours are until 10 PM due to the close proximity of homes. | Complete (2023) |
| Racquets (PB) | Lessons Schedule: A formal pickleball lesson schedule has been created via Jeremy, including leaving the Coronado Courts open on Tuesday evening due to high resident turn-out. | Complete (2024) |
| Racquets (PB) | Pickleball Lessons were moved to the beach club on Tuesday evening. Tuesdays have a high volume of residents playing at Coronado. | Complete (2024) |
| Racquets (PB) | LED lights were installed on the Pickleball courts to save money, improve brightness and expedite time to turn on. | Complete (2025) |
| Racquets (PB) | Striping additional tennis courts for pickleball has been tabled | Tabled (2024) |
| Racquets (PB) new courts | Construct additional pickleball courts;  Funding not available in 2023 | Committee researched – remains on the priority list |
| Racquets (PB) Tennis Club | New PB Nets: New nets were installed on the pickleball courts at the Beach Club | Complete (2024) |
| Racquets (TCD Team) | The existing 25 year TCD team is requesting approval to continue use of the tennis courts. The board is pushing back. Amenities is in full support and has asked Nathan to represent this sentiment to the board. Board approved. | Complete (2024) |
| Racquets (Tennis & PB) | Guidelines: The Tennis Courts CAN be used for pickleball if the pickleball courts are booked.  Also installed a camera to help track vandals. | Complete (2024) |
| Racquets (Tennis) | Tennis court lights have been changed to LED. | Complete (2023) |
| Racquets (Tennis) | 2 bad nets were replaced on the Tennis Courts. Including rotating an older one in between the PB courts | Complete (2024) |
| Racquets (Tennis) | Lights: The tennis courts have been retrofitted with LED lights. | Complete (2024) |
| Racquets (Tennis) | New posts are here for Courts 7 & 8. And a new net was put on Court 7, the old Court 7 net was put on Court 8. | Complete (2024) |
| Racquets: Convert Tennis Court #8 to 4 Pickleball Courts | Tom presented an option to convert 1 tennis court to 4 pickleball courts. Estimates were obtained (Eric) however this will be on hold until updated estimates for new courts can be obtained. | Hold (2024) |
| Pool (Volleyball court) | Modify gates and fences to allow year round access; | Denied (2024) |
| Park (Waterberry sidewalk) | Complete & moved to Landscaping. A city inspector denied the grade of the sidewalk; an overlay to concrete is underway to minimize cost of the remediation | Removed (2024) |

### Project status definitions

* **Proposed** = under committee consideration as a future project
* **Committee research** = committee research in progress for project proposal to the board
* **Committee approved** = committee approved project and in progress
* **Board review** = under board consideration as a future project
* **Tabled** = project placed on hold
* **Board approved** = board approved project and in progress
* **Completed** = completed project

# Appendix

HOA amenity priority.xlsx spreadsheet on Sharepoint drive

**MISSION STATEMENT**

**Preserve and enhance the quality and natural beauty of Stonebridge Ranch for our residents. Offer and maintain attractive amenities, active lifestyle opportunities and leadership which protects property values and the financial health of the community.**