

February 14, 2025

Stonebridge Ranch Community Association, Inc.  
6201 Virginia Pkwy  
McKinney, TX 75071

Dear Stonebridge Ranch Homeowner:

NOTICE OF ANNUAL SRCA MEMBERSHIP and BOARD ORGANIZATIONAL  
MEETINGS

March 13, 2025, 6:30 PM-9:00 PM - Crosspoint Church, 2101 S. Stonebridge Dr.,  
McKinney, TX

Dear Stonebridge Ranch Community Association (SRCA) Member:

On behalf of SRCA, please be advised of the Annual Membership Meeting to be held on **Thursday, March 13, 2025, from 6:30 - 9:00 pm**. The purpose of this meeting is to elect three (3) candidates to the Board of Directors, each for a term of three (3) years, to conduct the business of the Association, to approve the 2024 Annual Membership Meeting Minutes, and present SRCA strategic reports and accomplishments.

**Quorum Requirements** To conduct the annual meeting, we must meet or exceed a quorum. Quorum is achieved by combining member participation responses before and during the meeting.

**Prize Drawing** Two lucky households will be chosen by random drawings from the quorum participants to win a \$1,000 prize! *(Both in-person and online attendees qualify.)*

**Board of Directors** At the close of the call for director applications, there were four (4) candidates who had submitted the required materials: Jim Buerkle, Joe Closs, Robert Edgar, and Joe Morabito.

**Online Voting & Quorum Participation**

1. **Online voting** will be available via a secure third-party website from NOON CST on Friday, February 21 through NOON CST on Wednesday, March 12. Members who have provided an email address in their private online account at [www.Ciranet.com/residentportal](http://www.Ciranet.com/residentportal) will automatically receive an encrypted link via email to enter the voting site. The sender of this email will be [stonebridgeranch@ivotehoa.com](mailto:stonebridgeranch@ivotehoa.com).

Not to worry: If you don't receive the encrypted link by email from [stonebridgeranch@ivotehoa.com](mailto:stonebridgeranch@ivotehoa.com), you can still vote online. Just go to [www.StonebridgeRanch.com](http://www.StonebridgeRanch.com) and follow the registration instructions linked from the homepage. *(You can also find information regarding the four candidates there.)* Please contact the office at 214-733-5800 or email [STONEB@Ciramail.com](mailto:STONEB@Ciramail.com) to request your code.

2. **Vote via Absentee Ballot.** The ballot is available via download at [www.stonebridgeranch.com](http://www.stonebridgeranch.com) or

at the SRCA office (6201 Virginia Pkwy, M-F, 8:30 AM to 5:00 PM). During office closures, you may submit it via the mail slot by the front door. We must receive it at the office by 4:00 PM the day of the meeting, or you can drop it off at Crosspoint Church on Thursday, March 13, between 6:00 PM and 6:30 PM.

3. **Submit a Proxy Form.** Use this form if you want to assign your vote to the Board, to an SRCA member of your choice, or if you want to participate in the meeting quorum and prize drawing without voting in the election. This form is also available on the SRCA website or at the office. Follow the submission instructions noted above in #2.
4. **Vote in person at the Annual Meeting.** To enter and collect a ballot, you must present a valid photo ID (*Stonebridge Ranch ID or driver's license with your property address*). Even if you plan to attend the meeting in person, we highly recommend you **vote early using one of the above options**. This will help ensure that we reach our required quorum, and it will cut down on your own wait time and contact points with other people when you sign in. Please come early so we can start on time.

**DATE:** Thursday, March 13, 2025

**TIME:** Check-in from 6:00-6:30 PM, meeting from 6:30-9:00 PM

**LOCATION:** Crosspoint Church, 2101 S. Stonebridge Dr., McKinney, TX 75072

**Board Organizational Meeting** The SRCA Board of Directors Organizational Meeting will be held on March 20, 2025. At the Board Organizational Meeting, Board officers will be elected to serve one-year terms: and Board committee liaisons will be appointed.

Again, this year, we will host our Annual Meeting in person, with an option for homeowners to livestream the proceedings online from the comfort of your home. We will share the livestream URL by 4:00 PM on March 12<sup>th</sup> via our digital communication channels. *\*Stay tuned that day so you know where to go online to view the meeting.*

If you have any questions, contact our onsite staff at 214-733-5800, or send an email to **STONEB@Ciramail.com**. Staff members are available Monday through Friday, 8:30 AM to 5:00 PM.

Sincerely,  
STONEBRIDGE RANCH COMMUNITY ASSOCIATION, INC.  
By: Kris Grooms, General Manager

*\*To sign up for our digital news platforms, visit <https://www.stonebridgeranch.com/sign-up-for-eneews>. Then join our Facebook Group, "Stonebridge Ranch Community Association (SRCA)."*



**ANNUAL MEETING OF THE  
STONEBRIDGE RANCH COMMUNITY ASSOCIATION, INC.  
MARCH 13, 2025  
6:30PM**

**VISION STATEMENT**

*"To be the premier, large-scale, master-planned community of choice in North Texas."*

- I. Welcome & Introductions**
- II. Call to Order & Establish Quorum**
- III. Proof of Notice of Meeting**
- IV. Role of the Board of Directors**
- V. Recognition of Director Candidates: Jim Buerkle, Joe Closs, Robert Edgar, and Joe Morabito**
- VI. Approval of Minutes of Annual Meeting – March 21, 2024**
- VII. Board of Directors 2024 Reports**
- VIII. SRCA Committee Reports**
  - 1. Finance
  - 2. Modifications & Board Appeals
  - 3. Landscape & Grounds
  - 4. Amenities
  - 5. Communications
  - 6. Social
- IX. Financial Reports – *Included in the Packet***
- X. Adjournment**
- XI. City of McKinney Presentation – City Mayor, George Fuller**

**MISSION STATEMENT**

*"Preserve and enhance the quality and natural beauty of Stonebridge Ranch for our residents. Offer and maintain attractive amenities, active lifestyle opportunities and leadership which protects property values and the financial health of the community."*

**ABSENTEE BALLOT OR PROXY QUORUM PARTICIPATION**

**Stonebridge Ranch Community Association, Inc.**

The Annual Meeting of the membership (all homeowners) is required by law and SRCA (Stonebridge Ranch Community Association) governing documents. The business of the Association will be conducted including approval of the 2024 Annual Membership Meeting Minutes and presentation of SRCA strategic reports and accomplishments. To conduct the annual meeting, we must meet or exceed a quorum. Quorum is achieved by combining member participation responses before and during the meeting.

I HEREBY ASSIGN MY PROXY TO ESTABLISH QUORUM ONLY at the 2025 Annual Membership Meeting

**OR**

I HEREBY DESIGNATE AS MY PROXY HOLDER & GIVE MY PROXY TO: (CHECK ONLY ONE)

The Board of Directors of the SRCA,

**OR**

\_\_\_\_\_

**Please print the individual's full name and street address, or if the person named is absent, incapacitated, or unwilling to act as my Proxy, then to the following individual alternate (optional):** \_\_\_\_\_

For this Absentee Ballot or Proxy Quorum participation to be counted, it must be received at the following location or email address by NOON on Thursday, March 13, 2025.

**Stonebridge Ranch Community Association, Inc.**

**6201 Virginia Parkway, McKinney, TX 75071**

[STONEB@Ciramail.com](mailto:STONEB@Ciramail.com)

To be valid, the Absentee Ballot or Proxy Quorum Participation Form must be signed by a member of the Association and include a legible name and address.

By participating via absentee ballot or proxy quorum participation, you will forgo the opportunity to consider the vote on any action from the floor on proposals if a meeting is held. This means that if there are amendments to such proposals your votes will not be counted on the final vote on these measures. If you desire to retain the ability, please attend the meeting in person. You may submit an Absentee Ballot or Proxy Quorum Participation Form and later choose to attend any meeting in person, in which case, an in-person Quorum Participation Form will prevail.

SIGNATURE OF OWNER(S): \_\_\_\_\_

PRINT NAME(S): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

## **ABSENTEE BALLOT OR PROXY QUORUM PARTICIPATION INFORMATION**

### **How do I fill out my Absentee Ballot or Proxy Quorum Participation Form?**

*All you need to do is check the box/boxes on the Absentee Ballot or Proxy Quorum Participation Form, sign the form and enter the property information. The key is to fill it out and return it to GrandManors Management at the SRCA office no later than 12:00 PM on Thursday, March 13, 2025.*

### **What is an Absentee Ballot or Proxy Quorum Participation?**

*Simply put, an absentee ballot or proxy quorum participation is a signed instrument that allows you as the owner to declare meeting attendance plans or designate proxy at a duly called meeting without attending.*

### **What do I accomplish with an Absentee Ballot or Proxy Quorum Participation?**

*Absentee Ballot or Proxy Quorum Participation Form has an advantage for owners who will not be able to attend the Annual Meeting but want to help SRCA achieve the required quorum. To conduct the annual meeting, we must meet or exceed a quorum. Quorum is achieved by combining member participation responses before and during the meeting.*

### **What if I change my mind and come to the duly called meeting?**

*If you have filled out your Absentee Ballot or Proxy Quorum Participation Form and have submitted it to the Association then you change your mind and wish to attend, your Absentee Ballot or Proxy Quorum Participation Form will become void when you submit a Quorum Participation Form at the meeting.*

### **What should I do if I still do not understand how to fill out or use the Absentee Ballot or Proxy Quorum Participation Form?**

*Call the SRCA office at 214-733-5800. Staff will be available to walk you through the process. Remember, the key to effective use of the Absentee Ballot or Proxy Quorum Participation Form is to return the completed form to GrandManors on-site management at the SRCA office no later than NOON on Thursday, March 13, 2025.*

Read the Absentee Ballot or Proxy Quorum Participation Form and fill it out accordingly. Remember: Please return the completed Absentee Ballot or Proxy Quorum Participation Form to GrandManors on-site management at the SRCA office located at 6201 Virginia Parkway or by email to STONEB@Ciramail.com by Thursday, March 13, 2025 at NOON.