



Stonebridge Ranch Community Association

**MINUTES**

Communications Committee Meeting

**Date of Meeting:** 04 August 2022      **Call to Order Time:** 8:30 a.m.

**Location:** Virtual via Zoom

**Attendance:**

Member	Name	Present	Absent
	Chuck Collins	X	
	Maureen Dudley	X	
	Tom Harju	X	
	Sally Huggins		X
	Matt Miller, Chairman		X
	Maneesh Moota	X	
	Allison Pitts	X	
Board Liaison	Amanda Batson	X	
Staff	Susan Spoonemore	X	

**Action Item:** Approval of Prior Meeting Minutes Tabled

Date of Minutes Approval to be tabled: 7 July 2022

Motion by: Allison Pitts    Second by: Chuck Collins

Motion:    Passed

**Report:** Board of Directors Update: Presented

**Old Business**

Agenda Item    New Homeowner Welcome Brochure/Collateral

Action: discussion and vote

Motion    Move to approve with final proofing corrections, suggest initial print run of 500, to be mailed to new homeowners as of 1 June 2022, and mailings to occur three to six weeks after new owner closes on SRCA home. Committee requested receipt of brochure hard copy.

Motion by: Maureen Dudley    Second by: Chuck Collins

Motion:    Passed

Agenda Item: Reader Survey Results

Action: discussion

### **New Business**

Agenda Item: Publisher Proposal 2023-2025 Update

Action: discussion

Agenda Item: Budget 2023 Proposal

Action: discussion and vote

Motion: Move to approve proposed 2023 Communications Budget as presented

Motion by: Chuck Collins Second by: Allison Pitts

Motion: Passed

**Next Meeting Date:** 01 September 2022

### **Adjournment:**

Time 9:30 a.m.

Motion by: Allison Pitts

Second by: Tom Harju

Motion: Passed