



Stonebridge Ranch Community Association

MINUTES

Communications Committee Meeting

Date of Meeting: _____ May 5, 2022 _____ **Call to Order Time:** _____ 8:32 a.m. _____

Location: (check one or both) Virtual ☒ In-person at SRCA Headquarters _____

Attendance:

Member	Name	Present	Absent
	Chuck Collins	x	
	Maureen Dudley		x
	Matt Miller, Chairman	x	
	Allison Pitts	x	
	Sally Huggins	x	
Board Liaison	Amanda Batson	x	
Staff	Susan Spoonemore	x	
Guest	Thomas Harju	x	

Action Item: Approval of Prior Meeting Minutes

Date of Minutes to be approved April 2022

Motion by: Chuck Collins

Second by: Matt Miller

Vote: (select one) Unanimous ☒ or Count --For _____ Against _____

Report: Board of Directors Update (check one) Presented ☒ Not Presented _____

Amanda Batson shared the increase interest in usage in the tennis courts. The board is looking at ways to increase access to the courts.

The boardwalk in the Waterbury neighborhood will be replaced in over the next several months.

New Business

Agenda Item: **Guideline Update – Committee Guidelines** _____

Action (check one or both): discussion ☒ vote ☒

Discussion: Matt Miller, Communications Chair, updated the communication policies to reflect the new management company name and titles. He presented to the Communications Committee a recommendation to update language in the Committee Guidelines policy to reflect new guidance on the tenure of Communications Committee

officers. The new policy outlines that officers should serve at least one year (12 months) but is not limited to one year. Officers can serve as long as they are interested. The Committee vote on new officers will occur in December of each year.

- **Move to approve as presented**
- Move to approve with these revisions _____
- Move to table

Motion by: ____ Allison _____ Second by: ____ Chuck _____

Vote: (select one) Unanimous ____ x ____ or Count --For ____ Against ____

Agenda Item: **Policy Updates**

Action (check one or both): discussion _____ vote ____ x ____

Discussion:

Matt Miller presented six Communication Policy that were updated to reflect the new management company name and title changes.

Motion (check one)

- **Move to approve as presented**
- Move to approve with these revisions _____
- Move to table

Motion by: ____ Sally _____ Second by: ____ Allison _____

Vote: (select one) Unanimous ____ x ____ or Count --For ____ Against ____

Agenda Item: **Photo Contest**

Action (check one or both): discussion ____ x ____ vote _____

Discussion: Susan Spoonemore requested the Committee continue to sponsor the photo contest. The details and theme need to be announced in the July issue of the magazine and winning photo would be on the cover of the October issue. Susan will send theme ideas out to the committee over the next few weeks.

Motion (check one)

- Move to approve as presented
- Move to approve with these revisions _____
- Move to table

Motion by: _____ Second by: _____

Vote: (select one) Unanimous _____ or Count --For ____ Against ____

Agenda Item: Thomas Harju – Committee Appointment _____

Action (check one or both): discussion_____ vote _____x_____

Discussion: Thomas Harju joined the board meeting and shared interest in joining the committee.

Motion (check one)

- **Move to approve as presented**
- Move to approve with these revisions_____
- Move to table

Motion by: _____Matt Miller_____ Second by: _Allison Pitts_____

Vote: (select one) Unanimous _____x_____ or Count -- For_____ Against

Next Meeting Date: June 2, 2022

Adjournment:

Time_____9:38 a.m._____

Motion by_____Matt Miller_____

Second by___Chuck Collins_____